

Dear Applicant,

Thank you for showing an interest in working for Family Support Link.

The closing date for these positions is the 5pm on the 31st January 2022.

Interviews will be held on the 4th & 7th February 2022.

We are looking for a compassionate individual that is also highly motivated and enthusiastic. The successful candidate will work alongside a team of support staff delivering targeted interventions to children and young people, developing, and facilitating the MPACT (Moving Parents and children together) programme and ensuring our clients voices are heard by facilitating our Youth committee, across Northamptonshire.

Family Support Link will facilitate MPACT training to the successful candidate and due to this commitment, a training agreement will be in place to protect our investment in you.

You must have a full driving licence and access to a car for this role.

Reporting to the Operational Manager the MPACT family Worker will proactively contribute to ensuring we achieve successful outcomes appropriate to each client and which embodies the Family Support Link mission statement. If you have the relevant personal qualities, experience, skills, enthusiasm and a positive "can do" attitude and would relish the chance to work in this dynamic, progressive, and successful charity, we would like to hear from you. You will be joining a friendly and enthusiastic team who are passionate about what they do. Before applying I would urge you to carry out some background research, so you understand the ethos and concept of Family Support Link and MPACT.

I look forward to hearing from you.

Julia Feazey

Chief Executive Officer

West End House, 60 Oxford Street, Wellingborough, Northants NN8 4JJ Tele: 01933 227078 Support Line or 01933 224632 General Enquiries E-mail Contactus@family-supportlink.co.uk www.familysupportlink.co.uk





Supporting families in Northamptonshire
affected by another's substance misuse

Registered Charity No - 1119358

Family Support Link

Job Description/Person Specification

MPACT Family Support Worker

Post Title:	MPACT Family Support Worker
Hours:	25hr x1 /30hr x2 - Will include evening and some weekend working
Holidays:	25 days annual leave
Salary:	25 Hours - £ 16,419 30 Hours - £19,702.80
Location:	Based Wellingborough covering Northamptonshire (Hybrid working policy in place)
Reports to:	Operational Manager – Support & Development
Responsible for :	N/A

Principal Objective of - Family Support Link

Family Support Link is a service in Northamptonshire, working with both adults and children, that provides free and confidential support to family members, carer's and loved ones impacted by another's substance misuse.

Principal Objective of the role

The MPACT (Moving Parents and Children Together) Family Support Worker is responsible for managing a caseload of clients and families delivering 1-1 targeted interventions to a caseload of Children and Young People aged 5 – 17 years old working as part of a small team to develop, plan, and facilitate the MPACT programme to families across Northamptonshire.

The MPACT family Support Worker will plan and facilitate the Youth Committee providing opportunities for young people to be involved and engaged in the development of Family Support Links Services and to ensure they have their voices heard.

The MPACT Family Support Worker will attend partnership meetings as required and work to develop strong partnership links and identify new partnerships that will benefit both our clients and the charity.

The MPACT Family Support Worker will promote the 1-1 and MPACT work across Northamptonshire to agencies and communities.

The MPACT FAMILY Support Worker is responsible for ensuring the accurate recording of case notes and undertaking regular assessments with clients and families.

You will prioritise safeguarding by following our policy and procedures.

The MPACT Family Support Worker will receive MPACT training to become a MPACT practitioner which will be funded by Family Support Link, the Employee will be expected to agree with and sign a training agreement prior to the training commencing.

Responsibilities of post holder:

- To deliver interventions to a caseload of clients and families impacted by substance misuse. Working with children from the age of 5 years upwards and families within the community.
- Undertake outcomes and assessments with clients and families in accordance with Family Support Link's operational policies.
- Ensure safeguarding is a priority, raising concerns, attending safeguarding meetings and providing reports as requested.
- Attend, complete and Pass, MPACT training to become a MPACT practitioner.
- Develop the MPACT programme working with the MPACT and management teams, building referral relationships and the service.
- Deliver the MPACT programme to families across Northamptonshire, inclusive of the promotion and management of the group.
- Attend Debrief and supervision sessions.
- Promote the MPACT and 1-1 work across Northamptonshire to agencies and communities.
- To act as a positive ambassador for Family Support Link.
- Make referrals for clients and families to other services as required.
- Ensure all events are client and family focused.
- Ensure the voice of the clients and families is heard both within Family Support Link, communities and partner agencies involved in supporting families.
- Promote, plan and facilitate the youth committee at agreed regular intervals throughout the year.
- Identify and participate in partnerships and networks in relation to substance misuse and families.
- Maintain accurate, up to date records and provide regular reports on all activities as required by the management team.
- Work closely with the staff team at Family Support Link.
- Participate in training and personal development.
- Work within Family Support Links operational policies.

You will be expected to carry out any other duties that may reasonably be required in line with your main duties

This post is subject to a 6- month probationary period, enhanced D.B.S. check & two satisfactory references

MPACT -Family Support Worker - Person Specification

Attributes	Requirement	Essential	Desirable
Experience	■ Knowledge and experience of direct work with families	√	
	■ Knowledge and experience of direct work with adults	√	
	■ Knowledge and experience of direct work with Children and Young People	√	
	■ Experience of Group work		√
	■ Knowledge of the roles and responsibilities of statutory and voluntary services and experiences of liaising with them.	√	
	■ Experience of multi-agency partnership working	√	
	■ Have a basic understanding of drug and alcohol awareness issues		√
	■ Understanding of Safeguarding for children and vulnerable adults	√	
	■ Excellent interpersonal and communication skills	√	
	■ The ability to work to tight deadlines and prioritise conflicting workloads	√	
	■ Excellent Presentation skills and experience of delivering presentations to communities and professionals.		√
	■ Competent in the use of IT, Zoom, Microsoft/office packages and data bases	√	
Education	■ Educated to a minimum of GCSE A*- C in English and Maths or equivalent.	√	
Additional factors	■ Can work within Family Support Link operational policies	√	
	■ Demonstrative commitment to equality of opportunity.	√	
	■ Have full current driving licence/ Business insurance and access to a vehicle for work	√	
	■ Be able to work flexible hours this role will include evening working and some weekends	√	
	■ Willingness to participate in training and development	√	
	■ Have a traceable work record	√	

ADDITIONAL INFORMATION ABOUT THE POST

The post holder will be based at Our Head Office 60 Oxford St, Wellingborough NN8 4JJ (Reasonable subsistence, and travel expenses will be paid in accordance with Family Support Link policy.)

The post holder will be required to attend monthly team meetings at Head Office as designated by the Chief Executive

During and following the current COVID Crisis we have adopted a Hybrid working Policy allowing for flexibility around Home Working. The groups will be face to face groups (In accordance with current government guidance).

Family Support Link Application Form



Supporting families in Northamptonshire
affected by another's substance misuse

Position/s Applied for:

Your details

Name:

Address:

Postcode:

Phone:

Email:

Education and training

Educational setting	Examination	Grade

Professional Qualifications

Qualification		Grade

Training relevant to position

--

Employment history

Your current or most recent employer

Name of employer:

Address:

Postcode:

Job title:

Pay:

Length of time with employer:

Reason for leaving:

Duties:

Previous employers

Please tell us about other jobs you have done and about the skills you used or learned in those jobs.

Previous employers continued:

Supporting statement

Please tell us why you applied for this job and why you think you are the best person for the job. (Please continue on an additional sheet of paper if required)

Interview arrangements and availability

If you have a disability, please tell us if there are any reasonable adjustments, we can make to help you in your application or with our recruitment process.

Are there any dates when you will not be available for interview?

When can you start working for us?

Right to work in the UK

Do you need a work permit to work in the UK? Yes / No

Vehicle - Do you have a full driving licence and access to a car for work? Yes/No

References

Please give the names and contact details of 2 people who we can ask to give you a reference. We may ask them before an employment offer is made. We will not ask your current employer until we get your permission.

Referee 1

Referee 2

Declaration

I confirm that to the best of my knowledge the information I have provided on this form is correct and I accept that providing deliberately false information could result in my dismissal.

Name:

Signature:

Date:

Family Support Links

Equality and diversity monitoring form

The organisation needs your help and co-operation to enable it to do this but filling in this form is voluntary. The information provided will be kept confidential and will be used for monitoring purposes.

If you have any questions about the form contact Nicky Fulton, nfulton@family-supportlink.co.uk

Gender Male Female Intersex Non-binary Prefer not to say

If you prefer to use your own gender identity, please write in:

Is the gender you identify with the same as your gender registered at birth?

Yes No Prefer not to say

Age 16-24 25-29 30-34 35-39 40-44 45-49 50-54 55-59 60-64 65+ Prefer not to say

What is your ethnicity?

Ethnic origin is not about nationality, place of birth or citizenship. It is about the group to which you perceive you belong. Please tick the appropriate box

Asian or Asian British

Indian Pakistani Bangladeshi Chinese Prefer not to say

Any other Asian background, please write in:

Black, African, Caribbean, or Black British

African Caribbean Prefer not to say

Any other Black, African, or Caribbean background, please write in:

Mixed or Multiple ethnic groups

White and Black Caribbean White and Black African White and Asian Prefer not to say

Any other Mixed or Multiple ethnic background, please write in:

White

English Welsh Scottish Northern Irish Irish

British Gypsy or Irish Traveller Prefer not to say

Any other White background, please write in:

Other ethnic group

Arab Prefer not to say Any other ethnic group, please write in:

Do you consider yourself to have a disability or health condition?

Yes No Prefer not to say

What is the effect or impact of your disability or health condition on your work? Please write in here:

The information in this form is for monitoring purposes only. If you believe you need a 'reasonable adjustment', then please discuss this with your manager, or the manager running the recruitment process if you are a job applicant

What is your sexual orientation?

- Heterosexual Gay Lesbian Bisexual Asexual Pansexual Undecided Prefer not to say

If you prefer to use your own identity, please write in:

What is your religion or belief?

- No religion or belief Buddhist Christian Hindu Jewish Muslim Sikh Prefer not to say If other religion or belief, please write in:

What is your working pattern?

- Full-time Part-time Prefer not to say

What is your flexible working arrangement?

- None Flexi-time Staggered hours Term-time hours Annualised hours Job-share Flexible shifts Compressed hours Homeworking Prefer not to say If other, please write in:

Do you have caring responsibilities? If yes, please tick all that apply

- None Primary carer of a child/children (under 18) Primary carer of disabled child/children Primary carer of disabled adult (18 and over) Primary carer of older person Secondary carer (another person carries out the main caring role) Prefer not to say